



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MAHARASHTRIYA MANDAL'S COLLEGE OF COMMERCE

**VEER SAVARKAR NAGAR, GULTEKDI, MUKUNDNAGAR, PUNE
411037**

mmcollegeofcommerce.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Late Capt. Shri. Shivrampant Damle, the Pioneer of Maharashtra Mandal, established this Institution with the group of young and fit people in 1924. During those years it was found that the Maharashtra youth had to be directed to enter the services i.e. the Armed Forces, in view of IInd World War. With this motive in mind, Capt. Damle took it upon himself to educate and encourage the youngsters in this direction. The mission was to develop and inculcate an attitude towards wellness, which is the quality of life that one leads. This enabled to nurture healthy, strong, courageous youth who were free of any vices and who had a sense of commitment towards the society and the nation. This led to the setting up of special coaching classes for the NDA entrance examination.

All this required to educate and produce good dedicated and committed teachers of Physical Education. An initiative was started in 1932 with the permission from the Government to start a College of Physical Education. This resulted in the establishment of College of Physical Education in the year 1977. It took 45 long years to complete and convince all the authorities. This shows the commitment and dedication of Capt. Damle of Maharashtra Mandal in achieving his mission.

The Military Officers could not flourish in their jobs as they were lacking in english, so as to overcome this hurdle, Capt. Damle started an English Medium School in 1964. Along with that, he also started a Marathi Medium School. Today, the Institute has one English Medium School at Tilak Road, one at Gultekdi and one Marathi Medium School in the Gultekdi campus with colleges of physical and as well as commerce education. Under his able wings, today Maharashtra Mandal has flourished in various fields like physical, social and cultural. Maharashtra Mandal arranges various competitions which motivates children to achieve their goals, to demonstrate determination, creativity and perseverance to overcome challenges and to understand that hard work and commitment leads to a greater chance of success.

Vision

To create a centre of excellence and learning while instilling values of integrity initiative & industry amongst its students and developing them into valuable assets of our society and self-reliant prodigies of our nation.

Mission

To become an esteemed institution while grooming today's child to be capable, responsible, adaptable, ambitious and a compassionate citizen and allowing them to grow holistically.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Interactive, supportive and dynamic management.

2. Highly motivated and dedicated teaching faculty.
3. Dynamic and student-friendly management.
4. Airy and well-ventilated classrooms.
5. The eco-friendly ambiance in the college.
6. High discipline and good results.
7. Good internet connectivity.

Institutional Weakness

1. Poor English proficiency among the students
2. Completely Self-financed semi-urban located college
3. No Government Funds.
4. Limited MOUs and meagre collaboration programs.
5. Lack of Research facility- As in the UG college there is main focus in teaching-learning and thereby there is least opportunity in research.
6. Absence of industry- institute linkages

Institutional Opportunity

Need based course- There is ample opportunity for other courses, Job oriented diploma courses etc. All these are for employment generation.

Infrastructural facility improvement

Linkages between industry- institution-In running the existing UG course or after completion of such courses there should have opportunity for the students to pursue various job seeking opportunity and that are to be conducted by the industry at their need

Institutional Challenge

Enabling the students to acquire capacities for accessing emerging opportunities

To enhance ICT facility for all.

To equip students with communication and soft skill.

Encouraging the students for competitive examinations and higher studies.

Employability & placement of the students of all disciplines and education programs.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college provides undergraduate program in B.Com., affiliated with Savitribai Phule Pune University (SPPU), Pune. The university's Board of Studies updates and revises the curriculum regularly, focusing on knowledge, skills, social development, and employability. As a teaching unit, the college depends on the university for academic and administrative validation but tailors' curriculum implementation to its own resources, goals, and mission. Academic flexibility is supported with supplementary certificate courses. Faculty participate in university-led syllabus restructuring workshops, and the curriculum includes topics like gender sensitization, environmental sustainability, human values, and ethics. Feedback is gathered from students, parents, teachers, and alumni, with additional enrichment activities like industrial visits, guest lectures, and interactions with entrepreneurs to enhance students' skills and knowledge.

Teaching-learning and Evaluation

The college has a transparent grievance-handling mechanism. At the start of each semester, teachers explain the evaluation process for internal and external exams, with an internal exam calendar shared in advance. Exams are supervised, and answer sheets are evaluated by subject teachers within seven working days. Any internal exam issues are resolved promptly, and marks are posted on the notice board. Examination rules are strictly followed, minimizing complaints. Final exam scores are uploaded to the university portal.

To pass, students need at least 40% in both internal tests and the university exams. For a Bachelor's degree, students must accumulate 140 credits, including 132 course credits and 8 credits in areas like value-added courses and physical education.

The college employs experiential, participatory, and problem-solving learning methods to enhance education. Opportunities for guest lectures, seminars, workshops, and co-curricular activities complement classroom learning, supporting a holistic student experience.

Student engagement is enhanced through innovative assessment methods like group discussions, quizzes, presentations, games, and demonstrations.

Research, Innovations and Extension

Recognizing the importance of entrepreneurship in the global economy, the college emphasizes developing entrepreneurial skills among students to prepare them for self-employment and future business ventures. Initiatives include guest lectures on entrepreneurship and self-employment, alongside promoting responsible citizenship and providing access to quality training resources. Various teaching techniques are employed, including group discussions, visits to industries, PowerPoint presentations, graphical exercises, surveying, mapping, journal writing, and tour reports.

Faculty members are encouraged to participate in various online and offline professional courses, including orientation, refresher, short-term, and faculty development programs, both locally and out of state. Some faculty have contributed quality research publications in peer-reviewed, UGC-CARE, and SCOPUS-indexed

journals, though the number remains limited.

Infrastructure and Learning Resources

The college boasts strong infrastructure and academic resources to support its educational mission. It features eight classrooms, a smart classroom, a computer lab, an auditorium with a capacity of 400, a library, administrative offices, and a staff room. Additionally, the college has well-maintained sports facilities for cricket, football, basketball, volleyball, and athletics, along with spaces for indoor games like table tennis and badminton. A gymnasium with modern equipment promotes fitness, while dedicated areas for cultural activities, including music, dance, and drama, encourage student engagement in the arts.

Student Support and Progression

Student grievances are managed by the ICC, Grievance Redressal, and Anti-Ragging Cells, in compliance with Government and UGC guidelines. The college holds annual on-campus placement drives and promotes student progression to higher education and employment. An inclusive environment is fostered through cultural events and sports. The alumni contribute overall support for the college's activities and conducting various programs.

The college provides academic support to the students through the activities like internal tests, study tours, project work, internship, remedial coaching, various competitions, and skill development courses.

Governance, Leadership and Management

The college, affiliated with Savitribai Phule Pune University and governed by Maharashtra's regulations, mobilizes funds through its parent institute. Key stakeholders, including the CDC, Principal, IQAC, and faculty, contribute to quality policies across teaching, research, and outreach. Academic and administrative plans reflect the institution's commitment to its mission, with leadership ensuring alignment with policy statements and action plans.

Faculty participate in institutional decision-making through committees led by the Principal, involving teaching, non-teaching staff, and students. These committees manage college operations, including admissions, academic coordination, exams, research promotion, infrastructure development, staff appointments, record maintenance, cultural activities, and the promotion of national integrity and social responsibility.

Institutional Values and Best Practices

The college aims to foster student independence and confidence, organizing various gender sensitization and awareness programs in collaboration with the IQAC. It celebrates national and international commemorative days and events, such as Mother Language Day, Women's Day, Independence Day, International Yoga Day, and World Environment Day.

To promote energy conservation, the college has implemented the use of LED bulbs and tube lights in offices, laboratories, and classrooms, receiving certification from a national agency for its energy audit. It also maintains separate garbage bins for biodegradable and non-biodegradable waste and has taken measures to

create a green campus, including tree planting and the establishment of pathways for easy movement.

The college strives to create a plastic-free environment, enhancing the campus with trees and plants to emphasize the importance of nature. Green and environmental audits are conducted regularly. Additionally, students participate in tree plantation and plastic awareness campaigns as part of the college's commitment to environmental promotion. The institution also fosters an inclusive environment that encourages tolerance and harmony across cultural, regional, linguistic, communal, and socio-economic diversities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAHARASHTRIYA MANDAL'S COLLEGE OF COMMERCE
Address	Veer Savarkar Nagar, Gultekdi, Mukundnagar, Pune
City	PUNE
State	Maharashtra
Pin	411037
Website	mmcollegeofcommerce.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sopan Eknath Kangane	020-24266050	9822639024	-	mmcospune@gmail.com
IQAC / CIQA coordinator	Rajendra Pandurang Kadam	-	9657267856	-	rajendra.kadam@maharashtriyamandal.edu.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Veer Savarkar Nagar, Gultekdi, Mukundnagar, Pune	Urban	1	12943.49

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BCom, M M S Maharashtriy a Mandal College Of C ommer ce, BA NKING AND FINANCE COST AND WORKS AC COUNTING	36	HSC	English	120	61

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				5			
Recruited	0	0	0	0	0	0	0	0	1	3	0	4
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				4			
Recruited	0	0	0	0	0	0	0	0	2	2	0	4
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	1	1	0	2
Yet to Recruit				1

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		3		5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	26	0	0	0	26
	Female	35	0	0	0	35
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		0	0	0	0

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The National Education Policy aims to offer high-quality education to develop the nation's human resources. In alignment with this vision, our affiliating university, Savitribai Phule Pune University (SPPU), has introduced the Choice Based Credit System (CBCS) for all programs. As our college is affiliated with SPPU, it does not have academic autonomy to design its own curriculum. However, the college is planning to introduce interdisciplinary certificate courses to benefit students. SPPU has already taken steps toward a multidisciplinary and interdisciplinary approach by revising the undergraduate curriculum in 2024. To foster holistic academic development, an</p>
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	interdisciplinary curriculum has been proposed, allowing students the freedom to choose from a range of programs offered by the college in future.
2. Academic bank of credits (ABC):	The Maharashtra Mandali's College of Commerce is affiliated with Savitribai Phule Pune University (SPPU), Pune. The college follows the Academic Bank of Credits (ABC) system as per the university's guidelines. SPPU introduced the Choice Based Credit System (CBCS) across all programs in 2019. Under CBCS, students are required to earn some additional credits, beyond the compulsory credits from core courses offered by the university. To support students in this, the college has appointed specific subject teachers to oversee the accumulation of these additional credits. Students are encouraged to earn credits through various online platforms, and these credits are verified and submitted to the university by the respective teachers via an internal mark's entry portal.
3. Skill development:	The college places a strong emphasis on promoting value-based quality education, aiming to foster positivity among students through the introduction of skill development add-on courses. To instill an optimistic outlook, the college organizes value-based programs such as Human Rights Day, Voter Awareness initiatives, Environmental Issues discussions, Gender Sensitization workshops, and Yoga sessions. Additionally, the college is in the process of signing a Memorandum of Understanding (MOU) with various industries to provide students with practical knowledge and develop skills that meet industry requirements.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	India, being one of the most multilingual and multicultural countries in the world, takes pride in its diverse languages and cultures, which form a rich heritage to be passed down to future generations. In support of this cultural diversity, the college offers various Indian languages such as Marathi, English, and Hindi as subjects in its degree program. Additionally, the college celebrates a wide range of cultural programs, events, ceremonies, special days, and festivals to instill moral and social values in its students.
5. Focus on Outcome based education (OBE):	The college recognizes that the pursuit of knowledge is a lifelong journey and aims to help students

	<p>cultivate a positive attitude and essential qualities for a successful life. In line with Savitribai Phule Pune University's guidelines, our college implements the Outcome-Based Education (OBE) system. The college seeks to standardize and enhance the OBE framework to ensure that students acquire the skills necessary to meet global standards. One of the key program outcomes is to enable students to interpret, analyze, and evaluate information while fostering a sense of responsibility and effective citizenship.</p>
6. Distance education/online education:	<p>Online education has brought together students and resources from different regions under one platform. Faculty members utilize online tools like Google Meet, Zoom, and others for teaching, while Google Forms are employed for internal assessment evaluations and gathering feedback. The college campus is Wi-Fi enabled, and during the pandemic, the college successfully delivered course content entirely online, with examinations also conducted through online platforms. These initiatives reflect the institution's efforts to promote blended learning.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Yes. The Electoral Literacy Club is a platform that allows students to engage in various activities and hands-on experiences to raise awareness of their voting rights and familiarize them with the voter registration and voting process. It is constituted at the behest of Election Commission of India (ECI) in all the educational institution with a motive to aware and ensure the participation of youth & future voters who are pillars of Indian democracy</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>Yes, Coordinating faculty member is appointed by the College. Yes, we have fully functional ELC with Faculty co-ordinators and student coordinators</p>
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of	<p>College celebrates National Voter's Day, also Voter Registration camp for the eligible students in the campus is organised. Students of the college participate in Voter awareness rally conducted by various NGOs to promote voting rights. Voter awareness guest lectures conducted for college</p>

<p>poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>students.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Our college educate audiences about voter registration, the voting process, and related topics through hands-on experiences. Also the college help students and people understand the value of their vote to ensure they exercise their right to vote safely, conveniently and ethically.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The institution has taken efforts to register the unregistered eligible students. We also conduct mock demonstration to give the awareness to the voters regarding working of EVM, VVPAT and voting process.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
131	170	234	236	194

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 06

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
04	04	04	04	03

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
19.5680658	14.0106006	12.507621	8.571411	7.534887

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Maharashtriya Mandal's College of Commerce is affiliated to Savitribai Phule Pune University, Pune and it follows the curriculum provided by the University and academic calendar. The teaching and other academic activities are done accordingly. The academic schedule for every academic year is created based on the affiliating university's academic calendar

The College ensures effective curriculum delivery through a well-planned process which is student-centric. Planning for the actual implementation of the curriculum is done at the beginning of the academic year. The time table for each semester is prepared and workload is distributed to each faculty member accordingly. The syllabus of each subject or course is available on university's website. The link to download the syllabus is provided on our college website.

The college has Admission Committee which guide and help students to get admission. The information regarding various subjects, activities, sports, code of conduct, etc. are provided in the prospectus through committee.

Subject allocation is done according to the choice and expertise of the faculties. Lecture schedule and evaluation parameters are finalised after discussion with faculty members as per the University guidelines.

Review for syllabus completion is taken by Principal periodically. IQAC ensures timely completion of curriculum each semester.

Effective USE of ICT by each teacher ensures fruitful delivery of the curriculum to students. College ensures participation of students in field work/visit, and projects as a part of experiential learning. Students successfully complete value-added courses on the different platforms and college level.

For continuous internal assessment and evaluation, appropriate time tables are prepared for all the classes of the respective programs in consultation with the HODs and Examination cell. The continuous internal assessment work is done according to Savitribai Phule Pune University rules and regulations. Examination schedule and assessment pattern are communicated to the students through notice board.

The respective Subject Teachers conduct the continuous internal assessment as per the requisite of the concern subject content. The result of the examination is displayed on the notice board after overall assessment and evaluation of the respective students. If any student has any query or grievance regarding the allocation of marks, then proper resolution is provided. Finalised marks are verified by the HODs,

College Exam Officer, Principal and Exam Committee members. After all verifications, the internal marks are entered in the affiliating University Portal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 07

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 63.73

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
93	109	234	125	54

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Cross-cutting issues such as gender, ecological sustainability, human values, emerging demographic changes and professional ethics etc. find sufficient space in the various programs of the college. These topics are essential for preparing students to become responsible and socially conscious professionals.

In order to raise awareness of these cross-cutting issues, the college organize various program. We maintain gender equality among all students and teachers in all aspect of teaching and learning process in our institution. Institution follows same policy for admission to all genders as per affiliating university guidelines.

Gender:

- Grievance Redressal Cell, Anti-Ragging Cell.
- Awareness programs on girls' health issues.
- Regular workshops, discussions on Women's Safety
- Important gender issues are addressed through activities such as the Save Girl Child campaign, Beti Bachav Beti Padhao, Rangoli Competition etc.

Human Values:

- The College promotes the integration of ethical and human values through extracurricular activities.
- Active volunteering of students of college during festivals and rallies with Government agencies in the town.
- National days such as Independence Day and Republic Day serve as a platform to revitalize patriotic and moral values.
- Outstanding services provided by our students for Polio vaccination drive

Environment and Sustainability:

- College having sustainable environment education measures ensuring reduce, reuse and recycle
- The college promotes environmental protection through tree planting and other sustainable development program each year
- Tree plantation programs are organised by the college in college premises
- The Environment Awareness is the compulsory course for the students of the Second Year B,Com.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 61.33

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2023-24	2022-23	2021-22	2020-21	2019-20
60	62	68	59	119

2.1.1.2 Number of sanctioned seats year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
120	120	120	120	120

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 30.67

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2023-24	2022-23	2021-22	2020-21	2019-20
19	1	22	21	29

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
60	60	60	60	60

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 32.75

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The College employ student-centric methods to shift the focus from traditional teacher-centered instruction to more interactive and engaging learning experiences. These methods, such as experiential learning, participative learning, and problem-solving methodologies, help students become active participants in their education, encouraging deeper understanding and critical thinking. Additionally, the integration of ICT-enabled tools and online resources further enhances the teaching and learning process.

Our college is using the methods of experiential learning, participatory learning, and problem-solving to enhance student's educational experience. Various participatory and experiential learning activities took place in our college.

Experiential Learning:

Experiential learning involves learning through experience, reflection, and action. It allows students to gain hands-on, practical experience related to their field of study. The experiential learning methods enhance the creativity and cognitive level of the students. After having taught a particular topic, students are encouraged to ask a few questions on their own and discuss either during the class hours or in person. Students are always motivated to take part in college activities so that the overall personality of the individual can be developed. Use of online resources, ICT enabled teaching etc. methods are adopted by the teachers for the Experiential learning process.

Participatory Learning:

Participative learning method is nonetheless an important method of the teaching learning process. Participative learning involves active student participation in discussions, group activities, and collaborative projects to enhance their engagement and knowledge retention. Question-answer method is used to get the students involved in the teaching learning process. Students of our college participate in various activities like group discussions, presentations, projects, add-on courses etc.

Problem Solving Methodologies:

Problem solving methods occupy an important place in the teaching learning process. This method focuses on equipping students with the skills to identify, analyse, and solve complex problems. The problem-solving methods used in our college is to enhance each student's participation in the learning process and improve learning outcomes. Group discussions, Tests, Assignments, solving numerical problems, presentation in classrooms on various topics etc. methods are followed by the teachers and students for enhancing problem solving capacities of the students.

The use of student-centric methods such as experiential learning, participative learning, and problem-solving methodologies enables students to become more engaged and active learners. By incorporating ICT-enabled tools and online resources, the college enhance the teaching and learning process, making it more interactive, flexible, and effective.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 76

2.4.1.1 Number of sanctioned posts year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
5	5	5	5	5

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 94.74

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3	4	4	4	3

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

A robust and transparent assessment mechanism is critical to ensuring fairness and maintaining student trust in the evaluation process. Maharashtra Mandal's College of Commerce has an effective mechanism to resolve grievances related to internal and external examinations. At the beginning of each semester, all teachers explain and give information regarding the evaluation process for internal and external examinations.

The Examination Committee takes all necessary initiatives to conduct Continuous Internal Assessment (CIA) and External Examination as per the guidelines of our affiliating university. The overall assessment of the students comprises 30% marks for Continuous Internal Assessment (CIA) which is conducted by the college and 70% marks for external or term end examination which is organized by the college and takes place in the centre designated by the affiliating university.

The Continuous Internal Assessment (CIA) is done as per guidelines and rules of the affiliated university which consists of assignments, presentations and seminars, projects, group discussion and the internal class test which is conducted at the end of each semester. The marks and grades of Continuous Internal Assessment are submitted to the university through the online exam portal of our affiliating university. Internal Marks lists of subjects are also published on notice boards for students' information.

Mechanism of grievance redressal system is time- bound and efficient:

The grievance handling mechanism of the college is fully transparent and time- bound in nature. Following systems are created to easily submission of grievances and timely redressal of the same:

- Grievance and Redressal Committee

- Examination Committee
- Suggestion/Complaint Boxes

Redressal of grievances with reference to internal and external examinations at the college level is handled by the Examination Committee. All complaints related to the exams, such as missing syllabus, repetition of questions, incorrect seat number, missing grades, wrong question number in semester exams, are forwarded to the Exam centre of the affiliating university without delay.

The time bound nature and efficiency of internal related grievances are reflected in terms of good results.

A well-structured, transparent assessment process combined with an efficient grievance redressal system fosters trust between students and the college. Ensuring that both internal and external assessments are transparent, objective, and timely, along with providing a systematic mechanism for resolving grievances, leads to a positive learning environment and upholds academic integrity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Programme Outcomes (POs) refer to the broad, long-term learning goals that students are expected to achieve by the end of a particular program. These are aligned with the educational objectives and cover the skills, knowledge, and competencies that graduates should possess. And Course Outcomes (COs) are more specific to individual courses within the program. They outline what students are expected to learn or accomplish upon completion of a particular course.

Maharashtriya Mandal's College of Commerce is affiliated to Savitribai Phule Pune University, Pune, the syllabus and their outcomes of every course of all programmes are designed by Board of Studies (BOS) assigned to particular subjects, these outcomes are available on the website of University and the college

In the beginning of each academic year, in first year students' induction meet College Principal and Faculty members along with HODs discuss and give details of main parts of PO's and CO's to students. Having clear outcomes helps ensure that the curriculum is aligned with desired skills and competencies, promoting meaningful learning experiences.

The implementation of the PO includes direct and indirect evaluations. The direct rating was weighted at

70% and the indirect at 30%.

CO performance is measured based on the results of the cumulative internal exams and the university administered semester end exam

The clear and prominent display of Programme Outcomes (POs) and Course Outcomes (COs) on the college website is a critical component of an effective academic system. It promotes transparency, ensures alignment with educational goals, and supports the continuous improvement of program. By making these outcomes easily accessible, the institution empowers students, faculty, and stakeholders to engage meaningfully with the academic process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Program Outcomes (POs) and Course Outcomes (COs) for all programs offered by the college are clearly stated, displayed on the college website, and effectively communicated to both teachers and students. POs outline the essential knowledge, skills, and attitudes that students are expected to acquire upon completing their program. COs specify the knowledge and skills gained at the end of each course, defining the cognitive learning processes involved.

POs and COs are regularly reviewed in class committee and faculty meetings with input from both students and staff. Course discussions also emphasize these outcomes to ensure alignment with the educational goals.

The College follows the Choice Based Credit System (CBCS), as prescribed by Savitribai Phule Pune University (SPPU), which broadens the scope of teaching and learning activities. CBCS allows students the flexibility to select courses according to their interests, enriching their learning experience. It supports the development of program-specific outcomes while equipping teachers with the tools to guide students effectively, fostering a positive attitude towards growth in future projects and professional development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)****Response:** 78.33**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
26	19	93	68	0

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
35	51	109	68	0

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1**

Online student satisfaction survey regarding teaching learning process

Response: 2.89

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The College has developed an ecosystem that promotes innovation, integrates the Indian Knowledge System (IKS), and fosters awareness about Intellectual Property Rights (IPR).

The college has actively raised awareness about IPR among students, faculty, and staff. This includes workshops, seminars, and training sessions that highlight the importance of protecting intellectual property, patents, copyrights, and trademarks.

The college has made its focus on to develop entrepreneurship skills among young aspiring students as to enable them set up new firm & businesses in future and has taken initiative by guiding them through guest lectures on entrepreneurship and Self Employment.

Faculty members are encouraged to go for various On-line / Off-line professional courses like

Orientation, refresher, short-term and faculty development programmes both within the states and out station also. A limited number of staff and faculty members have produced high-quality research publications in peer-reviewed journals, including UGC-CARE.

The college actively participates in the creation and transfer of knowledge and technology. Through partnerships with industry and academic institutions. This transfer is facilitated through collaboration in research, joint ventures, and technical training.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
2	0	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.67

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the

last five years

2023-24	2022-23	2021-22	2020-21	2019-20
2	1	1	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Over the last five years, the college has conducted various extension activities aimed at addressing community needs and raising awareness about social issues. These initiatives have made a significant impact on the local community while also contributing to the holistic development of students by sensitizing them to societal challenges.

The college has organized health camps and hygiene awareness programs in the local community. Tree plantation drives, waste management programs, and cleanliness campaigns have promoted environmental sustainability in the community. These activities have resulted in cleaner neighborhoods, increased green cover, and heightened environmental consciousness among residents.

Through participation in extension activities, students have become more aware of pressing social issues such as poverty, health disparities, gender inequality, and environmental degradation. These experiences have fostered a sense of social responsibility and community engagement.

These extension activities provide students with practical exposure beyond classroom learning, allowing them to apply their knowledge and skills in real-world contexts. Involvement in organizing and leading extension activities helps students develop key skills such as communication, project management, collaboration, and problem-solving.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Faculty member of the college has award and recognition for its impactful extension activities from governing organisation. These accolades highlight the institution's commitment to community service and social outreach, and they acknowledge the effectiveness and significance of the initiatives undertaken. These awards typically honour efforts in areas such as health, education, environmental sustainability, and disaster relief.

During the last five academic years the staff and students of the college regularly participate in various extension activities. The college has organized various extension activities in tune with the vision and mission.

The college has received recognition for organizing health camps and awareness programs aimed at improving public health. And also, for tree plantation drives, waste management efforts, and initiatives to

promote sustainable practices in the community.

The awards and recognitions received by the college for its extension activities serve as a testament to its dedication to community service and social responsibility. These accolades from government and government-recognized bodies reflect the positive impact of the institution's efforts and reinforce its role in driving meaningful social change.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 0

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 9

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The College provides a well-equipped and comprehensive infrastructure to support various teaching, learning, cultural, and extracurricular activities. These facilities are designed to enhance the overall educational experience for students and staff, ensuring a conducive environment for holistic development.

The College has adequate infrastructure and physical facilities for teaching and learning. The college has 08 classrooms, 01 projectors, 01 smart classrooms, one computer lab, one auditorium / hall, Library, Principal's cabin, Admin office with computers, Exam section with computer and Printer, and one teachers' staff room. The college auditorium / hall has a sitting capacity of 400 audiences. The college has a common room for both male and female students.

The institution has well-maintained grounds for sports such as cricket, football, basketball, volleyball, and athletics. These spaces allow students to participate in competitive sports and stay physically active. Indoor games like table tennis, badminton, and chess are available, offering recreational options for students throughout the year. Additionally, the on-campus gymnasium is equipped with modern fitness equipment, encouraging students to stay healthy and fit. The college encourages participation in cultural activities, and it has designated space for events such as music, dance, drama, and debates.

The institution's infrastructure and facilities are more than adequate to meet the academic, cultural, and extracurricular needs of its students and staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 2.72**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
0.90879	0.2172	0.0975	0.4665	00

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college library has evolved to meet the changing needs of students and faculty.

The college library has collection of books, periodicals, newspapers, maps, Text books, Reference books and others books with well-known journals.

The library also provides book bank Facilities students.

The reading room is well maintained to accommodate 20+ students at a time and provides conducive environment for study. Library discipline strictly maintained by students and staff.

Access to the books is given to the students as per the scheduled time. Daily home lending services of books for the staff & Students. Students' books issue- return register is maintained regularly.

College purchases books of subjects every year as listed by university. Rules and Regulations of library are defined and implemented properly.

The library is completely under CCTV surveillance

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The Maharashtra Mandal's College of Commerce has adequate IT infrastructure. The college has 20 computers (Desktops & Laptops), 02 Printers, 2 Scanners, and 01 Projector. Out of these most of the Desktops & few Laptops are for academic purposes.

The college has a computer lab equipped with the latest hardware and software. This lab is updated regularly to meet the needs of modern educational practices.

One classroom has been transformed into smart classrooms, equipped with interactive whiteboards, projectors, and audio-visual systems. These facilities enhance the teaching-learning experience by enabling interactive lectures, multimedia presentations, and digital content delivery.

The College has BSNL Broadband internet connection with 100 MBPS line of broadband service is available in office and computer lab. Access to Wi-Fi connectivity is open to all students and staff. Most of the official work is done with ICT such as computers, printers, scanner, Xerox machine etc.

The college is under CCTV surveillance which covers classrooms, library, corridors, common room, examination room, administrative office, seminar hall etc.

The college frequently updates its IT facilities to keep pace with technological advancements and the growing needs of its students and faculty. With campus-wide Wi-Fi, high-speed internet and regularly upgraded hardware and software, the college provides a healthy digital infrastructure that supports effective teaching and learning experience.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 10.92**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 12

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.39**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
1.01508	0.9129	0.4983	0.2776	0.02472

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 0.52

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
2	1	1	0	1

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 9.95

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
43	0	53	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.08

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
9	9	3	8	0

5.2.1.2 Number of outgoing students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
26	19	93	68	0

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.56

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	1	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
2	3	1	0	0

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
0	2	2	0	1

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Maharashtriya Mandal's College of Commerce which is affiliated with Savitribai Phule Pune University, emphasizes the importance of its Alumni Association in enhancing the quality and infrastructure of higher education. The association fosters networking opportunities, allowing alumni to form professional connections that can lead to career advancements and mentorship.

It provides career support through counseling, resume workshops, and alumni-led talks, helping students gain industry-specific knowledge. Alumni are encouraged to offer internships and projects, giving current students practical experience and insights into various career paths.

Additionally, alumni act as ambassadors for the college, promoting its achievements and enhancing its reputation, which can attract prospective students and faculty. The association also builds a sense of community among graduates through reunions and social events.

Furthermore, alumni can advocate for the college's interests, participate in policy discussions, and contribute feedback to the administration. Overall, the Alumni Association plays a vital role in strengthening connections between graduates and the institution, benefiting both parties throughout their lives. The Alumni Association can play a vital role in the ongoing development and support of the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The Maharashtra Mandal's College of Commerce established in 2018, run under the aegis of Maharashtra Mandal Society. Our College affiliated to Savitibai Phule Pune University and recognized by Govt. of Maharashtra. College is committed to provide quality education to students.

VISION-

To create a centre of excellence and learning while instilling values of integrity initiative & industry amongst its students and developing them into valuable assets of our society and self-reliant prodigies of our nation.

MISSION-

To become an esteemed institution while grooming today's child to be capable, responsible, adaptable, ambitious and a compassionate citizen and allowing them to grow holistically.

The governance and leadership of the institution align closely with its vision and mission, as demonstrated through various practices.

NEP Implementation: The institution actively adopts the National Education Policy (NEP), reflecting its commitment to modernizing education and enhancing student outcomes.

Sustained Institutional Growth: Governance structures focus on continuous improvement and growth, ensuring that resources are effectively utilized to meet educational goals.

Decentralization: Decision-making processes are decentralized, promoting collaboration and involvement across various levels of the institution. This empowers faculty, staff, and students to participate actively in governance.

Institutional Perspective Plan: The institution has established both short-term and long-term plans that guide its strategic direction, ensuring alignment with its mission and vision.

Efficiency of the management is reflected in strengthening infrastructure for academic activities especially in the Commerce faculty. It seeks to achieve harmony between academic practices, social empathy, cultural activities & co-curricular responsibilities which benefits students to develop to their fullest potential. To promote quality teaching and learning through suitable academic environment. To

inculcate discipline, sincerity and devotion among the students to make them most responsible and respectable citizens of India. To develop and provide necessary infrastructure that helps in achieving the institutional goals and benefited to all students

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Institute Perspective plan is clearly defined by academic and students support. Yearly Academic plan prepared by our college Professors (Semester wise) and presented in college meeting. The college communicate with students' academic plan during student induction programme followed by Principal speech. Different teaching methods use in teaching by our professor. Our faculty member uses different social media platform for teaching purpose.

The decentralization and participative management through various committees.

For Example:

- CDC
- IQAC Internal Complaints Committee
- Anti-Ragging Committee
- Students Grievance Redressed Committee
- SC-ST cell/OBC cell/Minority cell
- Purchase Committee

1. College Development Committee: College Development Committee formulates plan for overall college development such as in academics, Policy making for college administration, students affairs.
2. IQAC: Internal quality assurance cell plays a crucial role in quality education in college (academic excellence of students as well as teachers).
3. Internal Complaints Committee: Internal compliant committee is formed to redress the complaints and grievances of students as well as teachers. The committee members list displayed

in college for students. All the complaints are addressed by the committee members. Committee members ensure that the complaint has resolved in proper way.

4. Purchase Committee: Purchase Department ensures the stock and purchase of sports material, Computer related material, Library material for the academic year. Requisition of material is made through email or by written note from faculty members. Committee members verify actual stock of material and amount specified in budget and then finalize the purchase of material through purchase order.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Maharashtriya Mandal’s College of commerce has basic administrative set-up with clear communication. Our college Principal and all committee heads always support with valuable guideline for effective growth in Administration. Different Committees are formed for smooth functioning of administrative and academic aspects.

Appointment of any faculty in college some pointers as follows -

1. Advertisement – Appointment shall be made through open Advertisement.
2. Application Screening – Each application of faculty screening by authority.
3. Selection Committee of Savitribai Phule University recommendations are binding.
4. The overall selection procedure purely merit basis.

We follow all service rules and procedure for appointment, service rules mandated by the governing bodies such as UGC, Government of Maharashtra and Savitribai Phule Pune University.

Effective implementation of welfare measures for teaching and non-teaching staff is in place.

The following are some of the valuable measures –

1. The College is offering provided fund facility to full time faculty members.
2. The college is offering on duty leave to encourage the faculty members to participate in Faculty Development Programmes, Seminars, Work-shops, conferences.
3. The College is offering Casual Leave and Sick Leave.
4. College encourages the faculty to take up various university assignments such as - CAP examiners etc.
5. Separate seating arrangement with table, chair, cupboard, personal computers, centralized printers & photocopy machine is available to staff member.
6. The College has provided safe drinking water, proper parking facility and security guards are engaged by the institute at the premises.
7. The College has battery backup for ensuring non-stop electricity supply to the computers & internet for teaching & non-teaching staff.
8. The College also provides conveyance to the staff if they use their personal vehicle for official work
9. During Sport time the staff members are encouraged to come and play friendly matches with the students to develop and maintain a healthy and friendly student-teacher relationship.
10. A healthy and hygienic work environment is maintained in the campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 13.79

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
03	00	01	00	00

6.3.3.2 Number of non-teaching staff year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	02	02	02

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization**6.4.1**

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Effective resource mobilization and optimal fund utilization are essential for the sustainable growth of educational institutions. Our college implements various strategies to secure and manage funds from both government and non-government sources, ensuring transparency through regular financial audits conducted by internal teams and external chartered accountants.

The college actively monitors the planned use of resources, with involvement from various committees, department head, and the accounting office. The focus is on promoting research, development, and innovative teaching practices, while also maximizing the use of physical infrastructure for both curricular and extracurricular activities.

Regular internal audits help ensure accurate financial record-keeping and efficient resource use, allowing for improvements based on audit findings. Compliance with external regulations is maintained through external audits, which help identify any financial reporting issues.

Overall, the college's ability to effectively mobilize and utilize resources is crucial for its success and sustainability, supported by strategic financial practices and regular audits that ensure efficient operations

aligned with its objectives.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Maharashtriya Mandal's College of commerce established its Internal Quality Assurance Cell (IQAC), with the aim of enhancing the institution's overall quality across all its functions. Key responsibilities of the IQAC include:

1. Quality Frameworks: Developing frameworks to guide strategic planning, operational procedures, and academic standards.
2. Good Practices: Identifying and sharing best practices across departments to ensure consistency in quality.
3. Teaching and Learning: Regularly reviewing teaching methods, curriculum, and learning outcomes by gathering feedback from students, teachers, and stakeholders.
4. Administrative Efficiency: Evaluating the efficiency of the institution's administrative and operational structures to support educational goals.
5. Data-Driven Decisions: Systematically collecting and analyzing data related to academic and administrative processes to inform improvements.
6. Continuous Improvement: Implementing data-driven insights to drive continuous improvement in processes and strategies.
7. Faculty Development: Creating evaluation systems for faculty that encourage accountability and professional growth.
8. Academic Audit: Conducting academic audits to review department activities, teaching facilities, research achievements, and co-curricular programs.
9. Learning Outcomes: Monitoring and assessing student performance through various methods to ensure alignment with learning objectives, and identifying areas for improvement.
10. Annual Quality Assurance Reports (AQAR): Preparing and submitting reports documenting quality assurance activities and progress throughout the year.

The IQAC plays a critical role in fostering a culture of quality and continuous improvement at the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The College has a strong focus on promoting gender equity and ensuring the safety of all students, especially women. Key initiatives include:

1. **Gender Parity:** The institution integrates gender equity topics into the undergraduate curriculum and actively supports women's empowerment through various programs. Literacy instructions for girls are designed to boost their self-esteem and encourage positive life changes.
2. **Committees for Women:** Several committees, such as the Internal Complaints Committee (ICC), Grievance Redressal Cell (GRC), and Anti-Ragging Committee, ensure women's participation in co-curricular activities and address their concerns.
3. **Safety and Security:** The college prioritizes campus safety through 24/7 CCTV surveillance, mandatory student and staff IDs, and a secure campus layout. Specific facilities, such as common room provided for women led by the principal, ensures college discipline and security.
4. **Mentorship Programs:** Mentorship programs help students, particularly women, to integrate into the college environment, identify their talents, and develop skills for high job satisfaction.
5. **Gender-Sensitive Curriculum:** The college incorporates gender sensitivity into its curriculum, holding events and seminars in collaboration with government authorities and the police department on topics like cyber security and women's safety initiatives (e.g., Damini Pathak).

These efforts create a secure and supportive environment for students and staff, promoting gender equality and empowerment across campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**

3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The College is dedicated to fostering an inclusive environment that embraces regional, cultural, linguistic, social, and community harmony. The college promotes inclusivity through various committees and activities involving both locals and students. Key initiatives include:

1. **Inclusive Participation:** The college ensures that all students have equal opportunities to engage in activities such as tree planting, environmental awareness programs, and campus clean-up initiatives.
2. **Patriotic Celebrations:** National events like Maharashtra Day, Independence Day, and Republic Day are celebrated with flag-hoisting ceremonies, encouraging students and staff to participate and instilling patriotism.
3. **Commemorating Great Leaders:** The college celebrates the birth anniversaries of important figures such as Savitribai Phule, Swami Vivekananda, and Chhatrapati Shivaji Maharaj to impart their values and life lessons to students.
4. **Cultural Events:** The institution actively promotes cultural diversity by organizing various events such as Yoga Day, World Book Day, Teachers' Day, and Traditional Day. Annual gathering activities include Bollywood Day, Mismatch Day, Food Corner, and Rose Day, fostering a vibrant cultural atmosphere.
5. **Citizenship and Responsibility:** The college organizes poster-making competitions and guest lectures to encourage students to become responsible citizens, preparing them to take on future societal roles.

Through these efforts, the college promotes harmony, cultural diversity, and responsible citizenship in an inclusive environment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE 1 Promotion of Sports and Physical Fitness

Maharashtriya Mandal's College of Commerce Pune was inaugurated on 15 January 2015. Maharashtriya Mandal's College of Commerce is affiliated to the Savitribai Phule Pune University (SPPU).

The college is spread over a sprawling area of 32 acres of land, has the requisite infrastructure and facilities and vast play fields and tracks which include multipurpose ground (football, hockey and cricket), 400m Athletics Track, 2 Basketball Courts, 2 Volleyball Courts, Kabaddi Field, Kho-Kho Field, Gym and Aerobics Hall, Wrestling Hall, Futsal Fields, Skating Rink, and ample space for Physical activities. Students get great exposure in sports and many students got the opportunities. College ensure availability of various sports facilities and Maintain it in good condition and ensure they are accessible to all students.

Objectives of the Practice

1. The institution aims to increase student participation in sports.
2. To Increase participation in sports over the academic year.
3. To provide students with conducive environment, infrastructure and guidance for representing college and society through various sports competitions at different levels.
4. To Recognize the importance of physical fitness for mental and physical well-being of himself, family as well as society
5. To enhance student engagement in physical activities and promote a healthy lifestyle towards society.

Success of the Practice-

1. Increased participation in sports over the academic year.
2. Positive feedback from the students about the sports facilities.
3. Several students represented the college in State-Level as well as National-Level competitions.
4. Recognize the importance of physical fitness for mental and physical well-being.
5. Many Students are engaged in sports like Shot Put, Athletics, Disc Throw etc. some of them coach other students as well.
6. Some students are coaches and some others have their academy Mohak Barve has his own academy "Sahyadri Gurukul" (Shivkalin Mardani Khelanche Prashikshan), Abhinav Dhamnaskar was doing coaching in Maharashtriya Mandal's football club.

Conclusion

This practice promotes a vibrant sports culture in our campus, promoting physical development among students and aligning with the institution's commitment to overall student wellness. Encouraging students sport interest with conducting various sports through Sports day Program.

BEST PRACTICE 2 Fees Concession given to Students:-

Maharashtriya Mandal's College of Commerce taking effort on the student's Extracurricular Activities as well as their Personal and Professional Growth. College initiate fees concession to various students who are not eligible for any scholarship and who have financial problems. College gives fee concessions to various students, specifying criteria such as family income, disability status, and other relevant factors. College-aware students and parents about available fee concessions and the application process. The application process for fee concessions to minimize barriers for students. College gave fee concessions to other students who are not getting any scholarship and have any specific criteria like family income etc.

Objectives of the Practice

1. To educate maximum students for their growth as well as society's growth
2. To aware students and parents about available fee concessions and the application process.
3. To consider multiple criteria for concessions, such as merit, economic background and other details.
4. To engage with students, parents, and faculty fee concession details.
5. To explore various NGOs and government schemes to expand financial aid options available to students.
6. To maintain detailed records of fee concessions granted to the students.

Success of the Practice-

1. Institution can enhance accessibility and support for students in need, fostering a more inclusive educational environment.
2. College gives fee concessions to students, Staff as well administrative staff who are financially backward.
3. Many Students take this opportunity and continue their education with the support of College Management.
4. College gives support such as counseling services, to help students understand and navigate the fee concession process.
5. Maintain detailed records of fee concessions granted to the students.

Conclusion –

The fees concession given to various students helps to increase students count and educate the students which help society to increase employability. This will help to motivate students for getting better education. College provide fee concession to students, Staff as well administrative staff who are financially backward which help their well-being and increases their standard of living. This practice aligns with the institution's commitment to providing quality education and enhancing student career prospects.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The College is affiliated with Savitribai Phule Pune University, offers undergraduate programs in B.Com. aiming to develop future leaders with a socially sensitive vision. The college focuses on affordable, high-quality education in a conducive academic environment.

Key Features:

- **Infrastructure:** The college has its own green and clean campus with sports facilities, classrooms, laboratories, and a library. Students and staff have access to computers and the internet.
- **Commitment to Women's Empowerment:** The college has established several committees (GRC, and ICC) to ensure the safety and empowerment of women. Activities like lectures, seminars, and workshops focus on gender sensitization and women's empowerment.
- **Cultural and Sports Activities:** The college encourages students to participate in cultural and sports events, organizing various activities for engagement.
- **Environmental Responsibility:** The college follows a Green Protocol, and its campus is certified by national agencies for green, energy, and environmental audits. Initiatives include promoting a plastic-free campus, placing dustbins, and encouraging the use of public transport.
- **Transparency and Inclusivity:** The college maintains transparency in academic and administrative processes. It aims to empower students, especially girls, and encourages them to contribute to society.
- **Faculty and Research:** Faculty members are highly qualified and are committed to continuous improvement, publishing research in national and international journals.

The institution places a special emphasis on empowering young women, celebrating International Women's Day, and ensuring a positive and supportive learning environment. Through quality education, the college helps students secure stable careers across various fields.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Following the guidelines set by the National Assessment and Accreditation Council (NAAC), the institution established the Internal Quality Assurance Cell (IQAC), to focus on quality maintenance and improvement. The IQAC has played a vital role in creating a system for deliberate, ongoing, and proactive enhancement of the institution's overall performance. Since its formation, the IQAC has effectively directed the institution's efforts and initiatives towards fostering comprehensive academic excellence.

Concluding Remarks :

We welcome to our Senior College, a place where academic pursuits meet personal growth and career preparation. Our college is dedicated to providing a transformative higher education experience that equips students with the knowledge, skills, and values necessary to excel in their chosen fields and make a positive impact on the world.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :07</p> <p>Remark : As per clarification received from HEI, and repetition of Add on/Certificate/Value added programs in every year during assessment period to be counted one only and data five year only to be considered. So, based on that DVV input recommended.</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>93</td> <td>109</td> <td>236</td> <td>125</td> <td>54</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>93</td> <td>109</td> <td>234</td> <td>125</td> <td>54</td> </tr> </tbody> </table> <p>Remark : As per clarification received from HEI, and number of students enrolled in Certificate/ Value added courses should not be more than total number of enrolled student in any of the years. So, based on that DVV input recommended.</p>	2023-24	2022-23	2021-22	2020-21	2019-20	93	109	236	125	54	2023-24	2022-23	2021-22	2020-21	2019-20	93	109	234	125	54
2023-24	2022-23	2021-22	2020-21	2019-20																	
93	109	236	125	54																	
2023-24	2022-23	2021-22	2020-21	2019-20																	
93	109	234	125	54																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 70</p> <p>Answer after DVV Verification: 0</p> <p>Remark : As per clarification received from HEI, and internship should be outside college, thus DVV input is recommended.</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report</i></p>																				

on the feedback is made available on institutional website

Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
0	1	3	1	0

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
2	1	1	0	0

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
0.90879	0.2172	0.0975	0.4665	0.05935

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0.90879	0.2172	0.0975	0.4665	00

Remark : As per data template provided by HEI. Thus DVV input is recommended.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. Number of computers available for students usage during the latest completed

academic year:

Answer before DVV Verification : 20

Answer after DVV Verification: 12

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
1.12938	1.022993 6	0.7708	0.36546	0.03629

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
1.01508	0.9129	0.4983	0.2776	0.02472

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

5.1.1 ***Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years***

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
2	1	1	1	1

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
2	1	1	0	1

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

5.1.2	<p><i>Following capacity development and skills enhancement activities are organised for improving students' capability</i></p> <ol style="list-style-type: none"> <i>1. Soft skills</i> <i>2. Language and communication skills</i> <i>3. Life skills (Yoga, physical fitness, health and hygiene)</i> <i>4. ICT/computing skills</i> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : As per clarification received from HEI, and the programmes should be conducted periodically during the assessment period. So, based on that DVV input recommended.</p>																																								
5.2.1	<p>Percentage of placement of outgoing students and students progressing to higher education during the last five years</p> <p>5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 909 1046 1043"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>3</td> <td>9</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1122 1046 1256"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>3</td> <td>8</td> <td>0</td> </tr> </tbody> </table> <p>5.2.1.2. Number of outgoing students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1335 1046 1469"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>26</td> <td>19</td> <td>93</td> <td>68</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1547 1046 1682"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>26</td> <td>19</td> <td>93</td> <td>68</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per clarification received from HEI, and multiple offers to the same students to be counted once. So, based on that DVV input recommended.</p>	2023-24	2022-23	2021-22	2020-21	2019-20	9	9	3	9	0	2023-24	2022-23	2021-22	2020-21	2019-20	9	9	3	8	0	2023-24	2022-23	2021-22	2020-21	2019-20	26	19	93	68	0	2023-24	2022-23	2021-22	2020-21	2019-20	26	19	93	68	0
2023-24	2022-23	2021-22	2020-21	2019-20																																					
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5.2.2	<p><i>Percentage of students qualifying in state/national/ international level examinations during the last five years</i></p> <p>5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)</p>																																								

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
7	8	1	6	0

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	1	0

Remark : As per provided certificate and intent of this metric. Thus DVV input is recommended.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
4	5	2	0	1

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
2	3	1	0	0

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
0	2	2	0	2

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0	2	2	0	1

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

6.2.2 ***Institution implements e-governance in its operations***

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
2	2	1	0	1

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
1	4	3	1	1

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
03	00	01	00	00

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	02	02	02

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
02	02	02	02	02

Remark : As per clarification received from HEI, and less than 5 days FDPs are not to be considered. So, based on that DVV input recommended.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per revised data and clarification received from HEI, based on that DVV input recommended.

2.Extended Profile Deviations

ID	Extended Questions				
1.1	Number of students year wise during the last five years				
	Answer before DVV Verification:				
	2023-24	2022-23	2021-22	2020-21	2019-20
	132	170	234	236	194
	Answer After DVV Verification:				
	2023-24	2022-23	2021-22	2020-21	2019-20
	131	170	234	236	194